



SCHEDULED DATE

May 18, 2009

For more information or to register for a course, contact your Local Technical Training Committee (LTTC) member.

Train the Trainer (TTT 100)

Target Audience:

This course is designed to provide reference material and notes for non-professional trainers who must develop and conduct training sessions.

Course Description:

This program will give you the skills you need to present materials in an enthusiastic and natural way. Small group learning activities will allow you and the other participants to practice your delivery style and pilot the skills you learned in the session.

Major Topics Presented Include:

- Adult Learning Principles
- What is an Instructor?
- Methods, Planning and Delivering a Presentation
- Conducting Class Discussions
- Working with Participants
- Use of Teaching Aids
- Dealing with Problem Situations

Learning Outcome:

Upon completion of this program, the participant will have the necessary basic skills needed to be an effective trainer.

Class Size: 12

Course Duration: 40 Hours